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OFFICE OF SECURITY

STATUS OF OVERT AND SEMI-COVERT CASES

Month of December 19 59

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
1. APPLICANT TYPE									
a. T/O Staff Applicants	529	175	133	17	*29	36	215	34	455
b. Other Full Fld. Inves.	628	164	123	11	27**123		284	--	508
Totals	1157	339	256	28	56	159	499	34	963
	2848	338					412	-	2774
	160	45					28	-	177
	3008	383					440	-	2951
3. CLASSIFIED PROCUREMENT	1128	253	174	0	0	0	174	-	1207
4. TECHNICAL CONTACTS	141	4	10	1	0	0	11	-	134
5. ADMIN. SUPPORT	902	43	109	0	0	0	109	-	836
6. MISCELLANEOUS	80	20	24	0	0	0	24	-	76
Totals	2251	320	317	1	0	0	318	-	2253
GRAND TOTALS	6416	1042					1257	34	6167

\* Of these cancelled, 4 were cases presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

\*\* Of these, 2 cases were security disapproved by the Director of Security  
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OFFICE OF SECURITY

Identification of Other Full Field Investigative Cases Received as

Shown in Table A under Item 1b

Month of December 1959

	Military Personnel -----	31
	Contract Type A -----	29
	Deferred Status -----	32
	Project Filler -----	3
FOIAb3b1	████████████████████ -----	6
	Guard -----	7
	Employee Cases -----	13
	Invitational Cases -----	12
	Contractor -----	24
	Prospective Consultant -----	1
	Prospective Applicant -----	1
	Medical Staff -----	3
25X1A6a	████████████████████ -----	2
	Total -----	164

TABLE A-1

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EXPLANATION OF CHART # 1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total number of Overt & Semi-Covert Cases Received in the Office of Security for security clearance consideration. These include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which checks are made at the request of [REDACTED] 25X1X4

[REDACTED] activities, and those on which checks are made on persons 25X1X4 connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

All cases received for security consideration are given National Agency Name Checks.

The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8.

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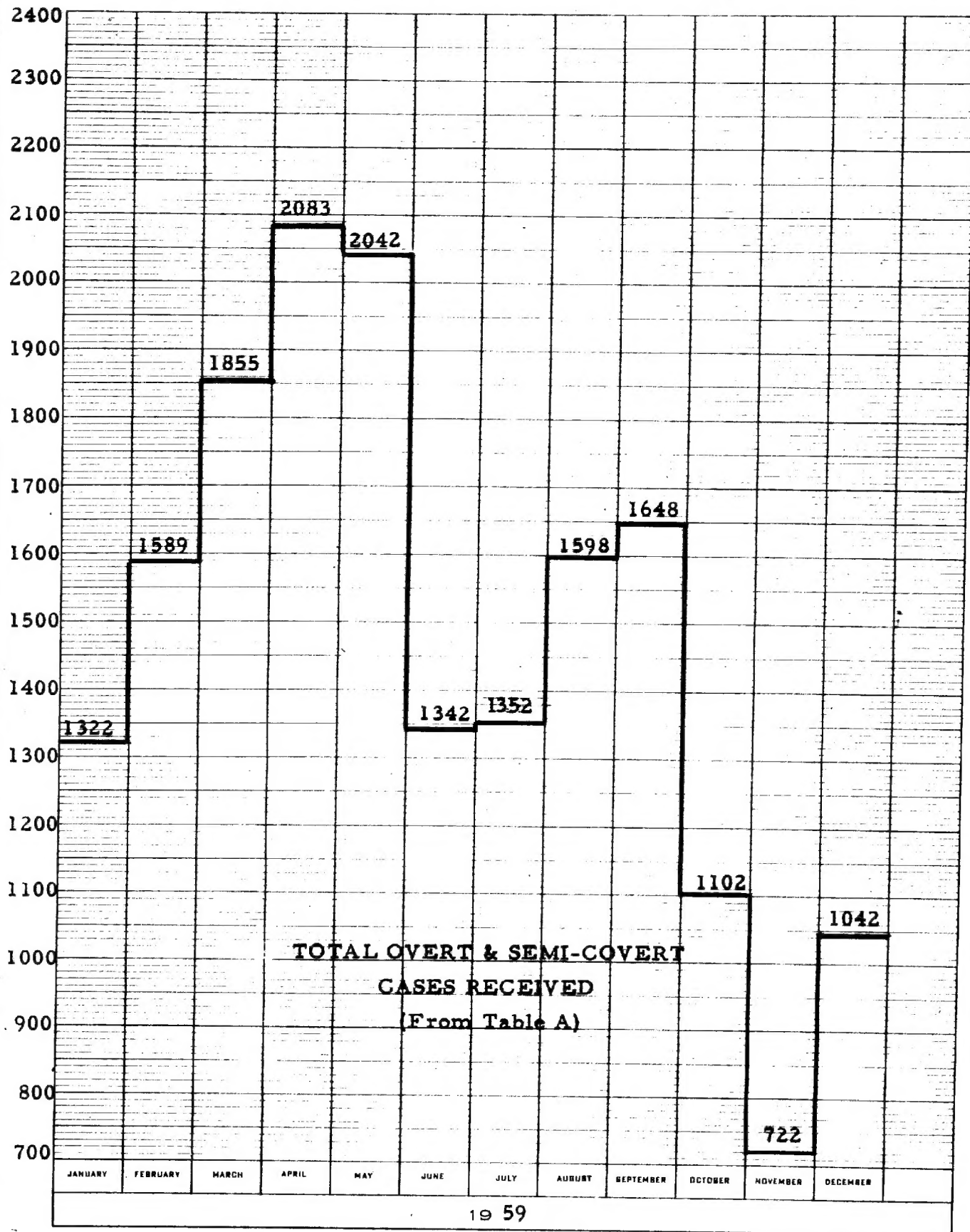


Chart #1

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EXPLANATION OF CHART # 2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

The dot-dash line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart # 1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

The solid line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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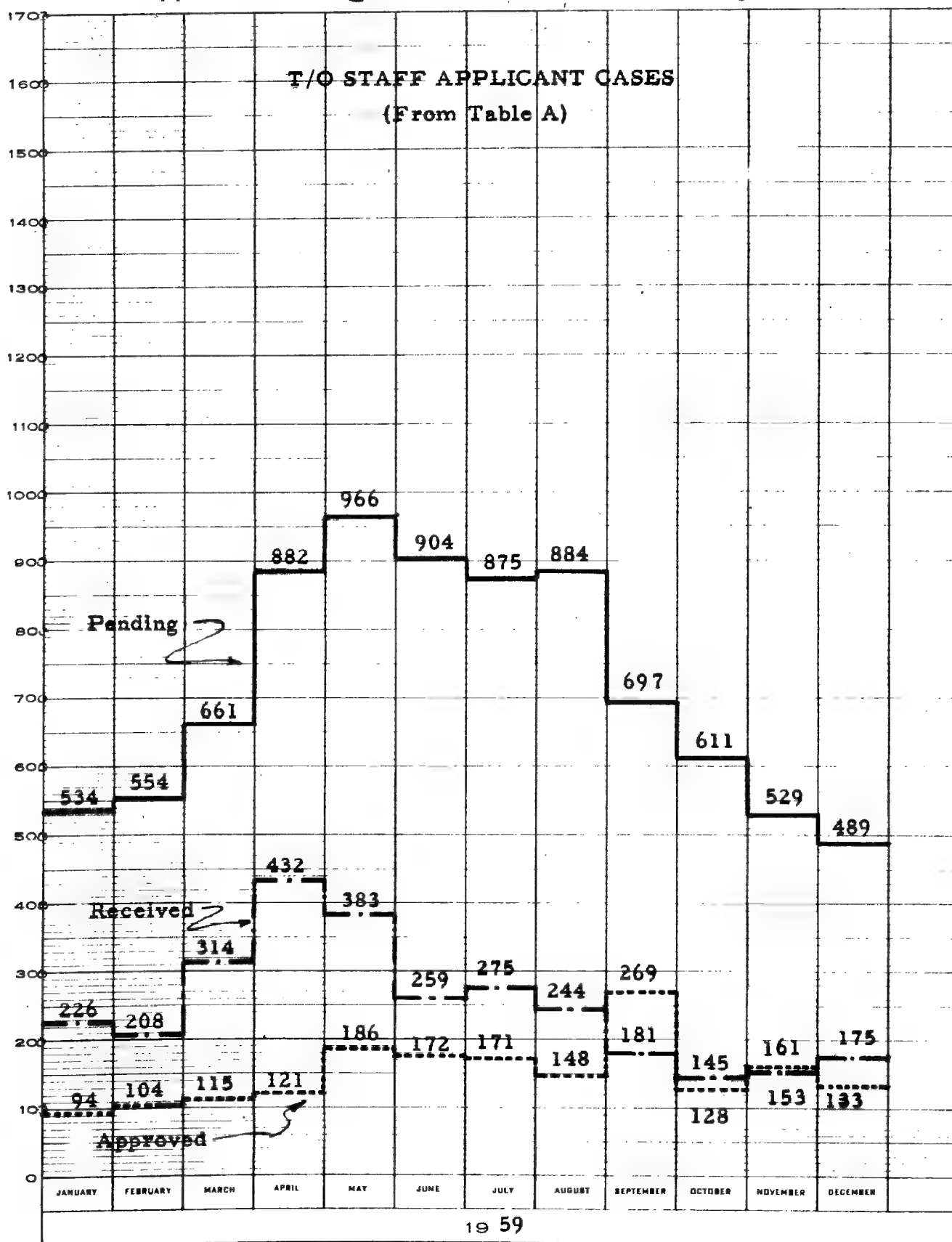


Chart #2

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OFFICE OF SECURITY

RECORD OF  
MEDICAL-SECURITY-PERSONNEL  
REVIEW PANEL ACTIONS

Month of December 19 59

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	7	15	22	4	4*	1	9	13
Other	0	1	1	0	0	0	0	1
TOTAL	7	16	23	4	4	1	9	14

\* The 4 cases are cancelled in the monthly report under T/O Staff applicants cancelled.

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OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of December 19 59

1. PROCESSING TIME (For <u>180</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel  (Average number of Days):	DAYS  in  INVESTIGATION	DAYS  in Research & APPRAISAL	TOTAL  DAYS
	82	PSD 12 SRD 9	103

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	14
b. 31 to 60 days	5
c. 61 to 90 days	34
d. 91 to 120 days	73
e. 121 to 150 days	40
f. over 150 days	14

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	2	111
	Total 2	111

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TABLE C



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EXPLANATION OF CHART # 3

PROCESSING TIME OF "APPLICANT TYPE" CASES

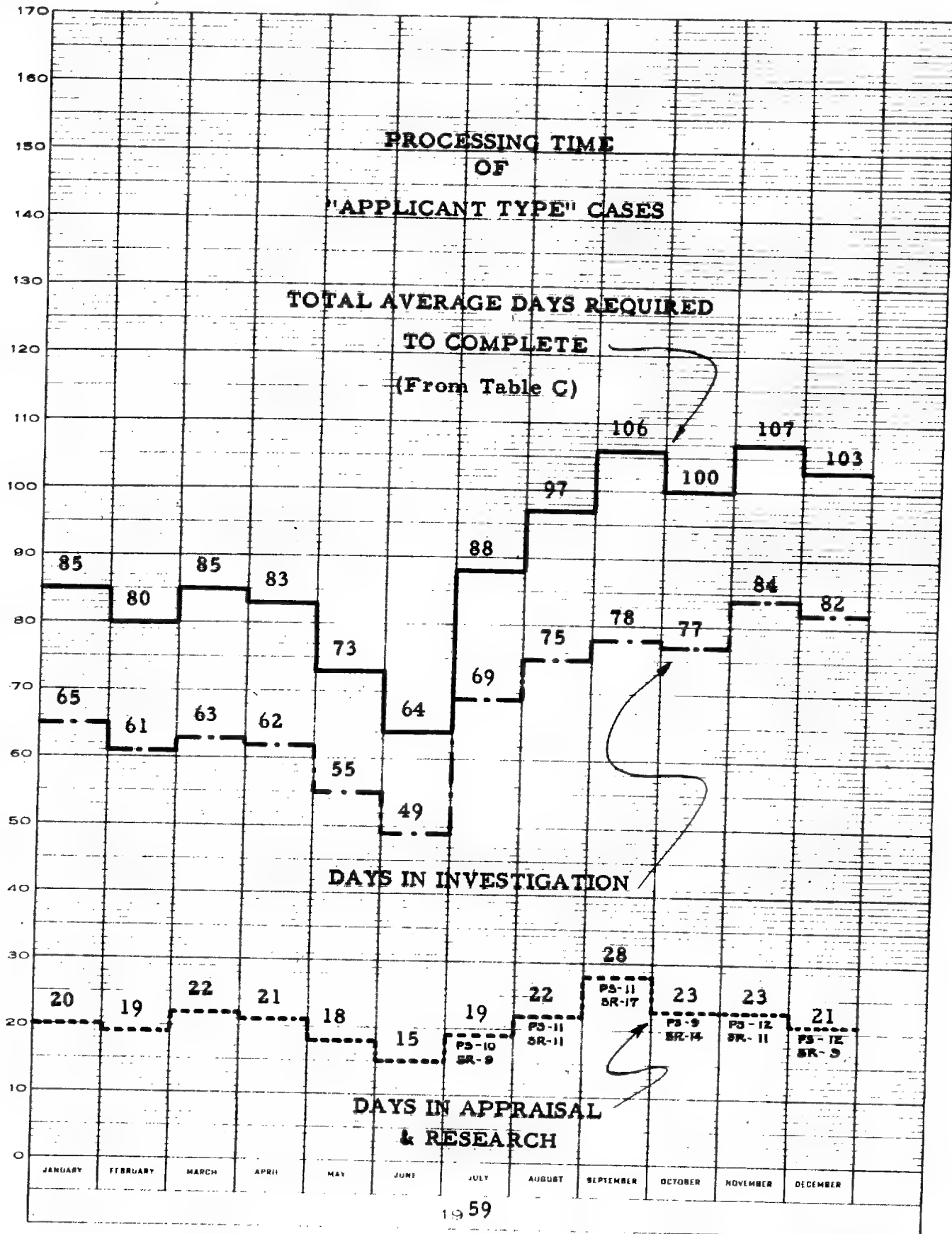
This Chart reflects statistics in Table C.

The three graphs as labeled are self-explanatory.

In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration for these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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Chart #3

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EXPLANATION OF CHART # 4

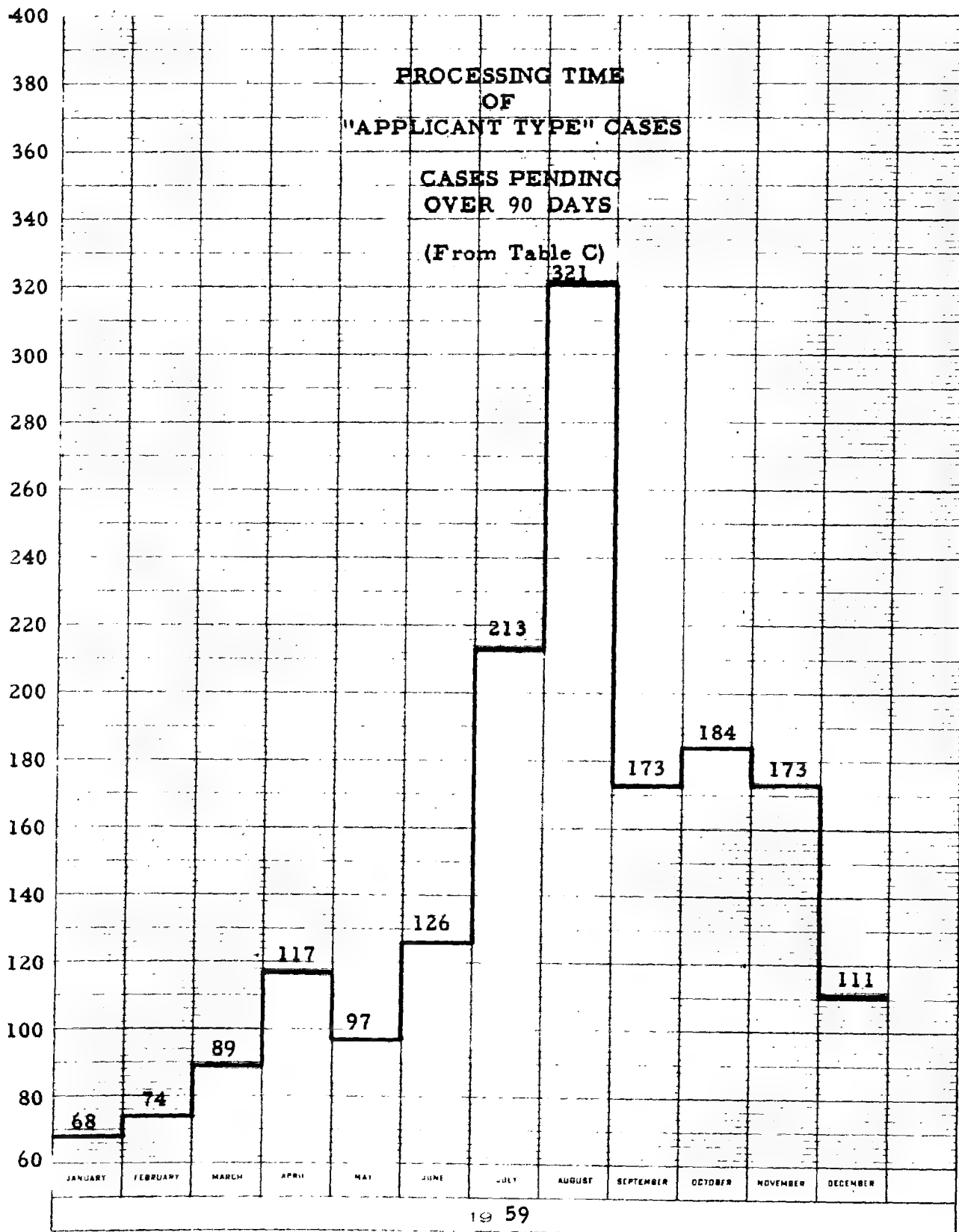
APPLICANT TYPE CASES PENDING OVER 90 DAYS

This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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Chart #4

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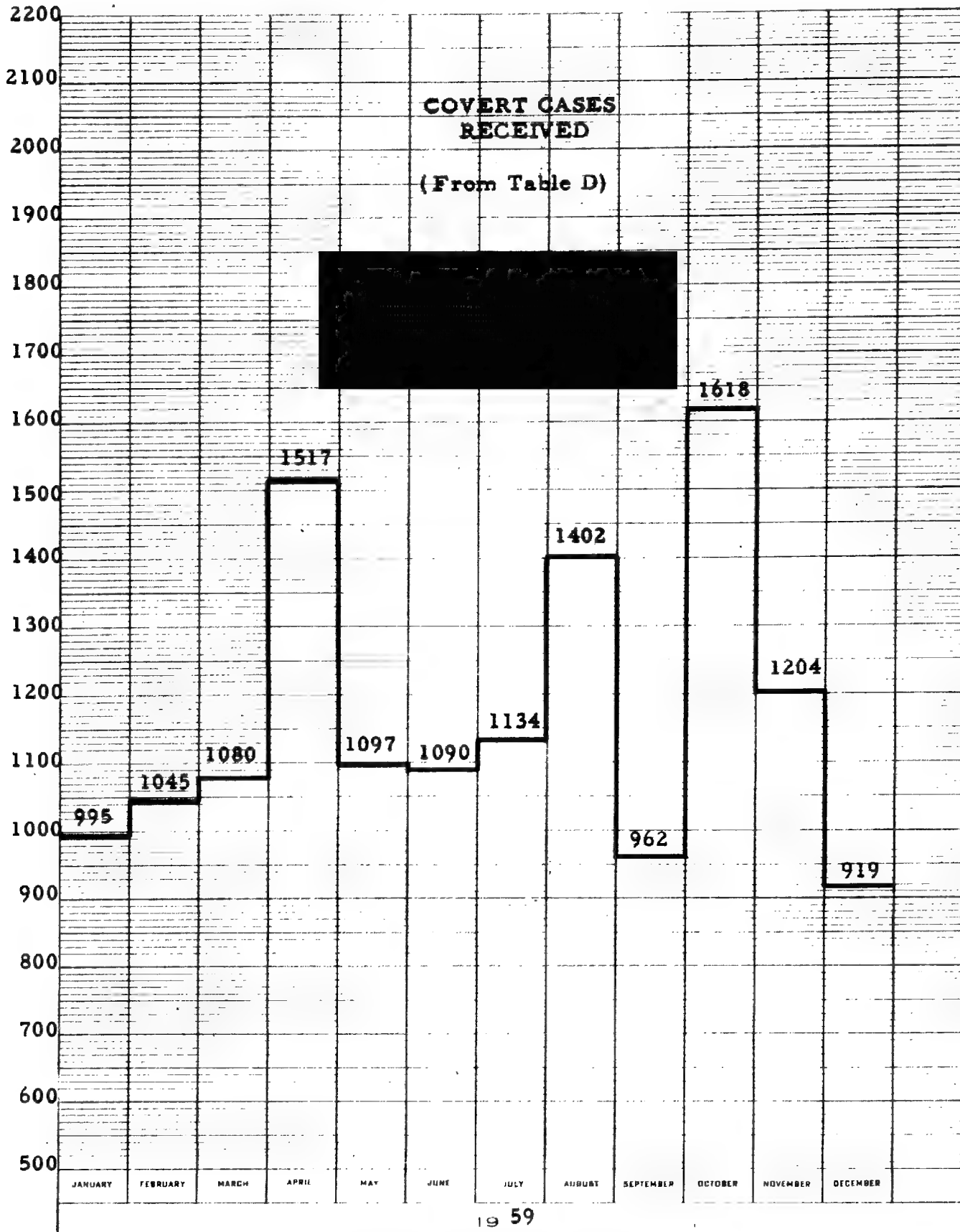


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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of December 1959

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End of Month
Overt and Semi-Covert	1547	364	499	1412
Covert	950	320	251	1019
TOTAL	2497	684	750	2431

TABLE E

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EXPLANATION OF CHART # 7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

The solid line graph represents the total number of Overt & Semi-Covert and Covert cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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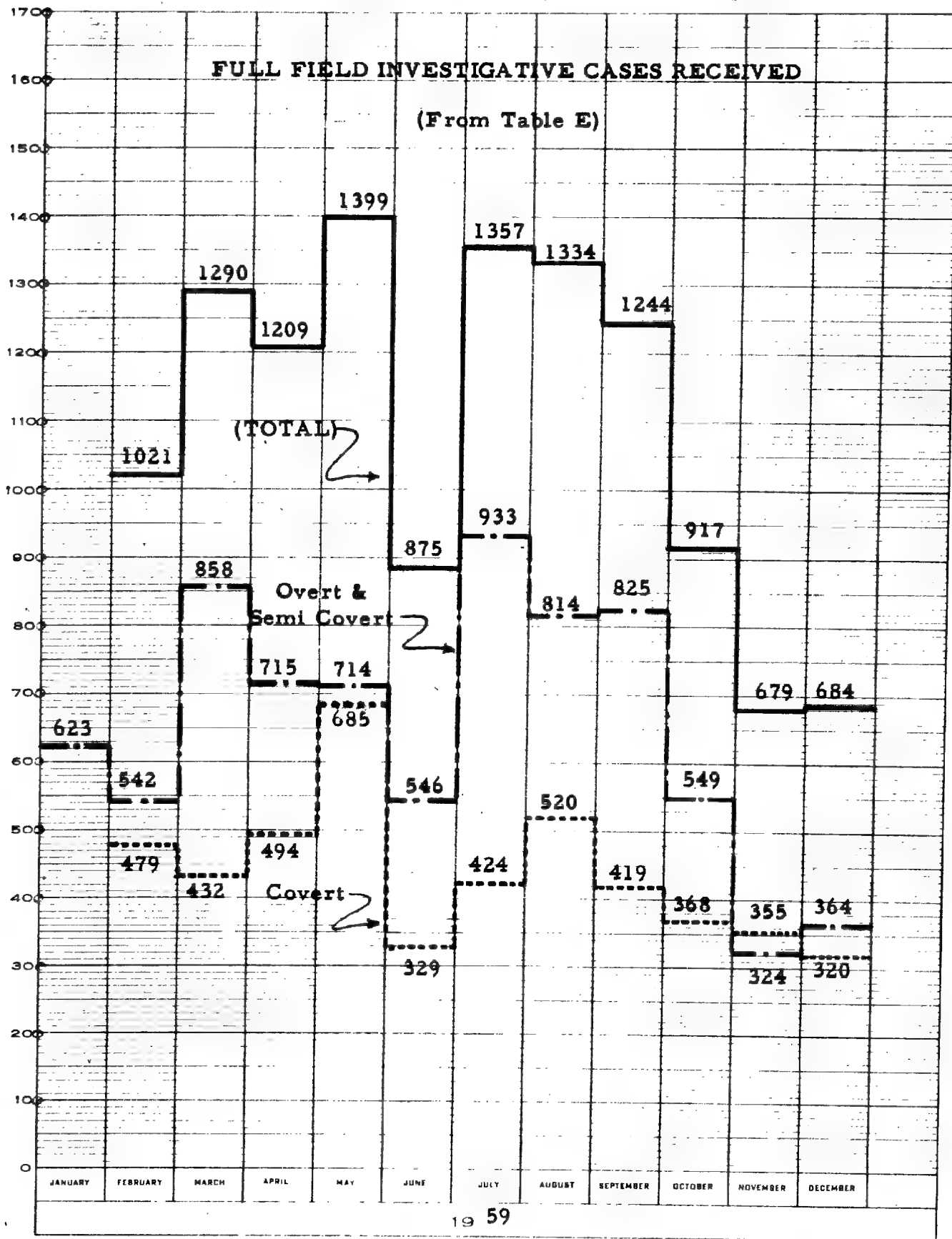


Chart #7

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EXPLANATION OF CHART # 8

FULL FIELD INVESTIGATIONS PENDING

This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field pending full field investigations. It reflects the backlog of investigative cases.

Covert Operational Support cases are not included in these statistics.

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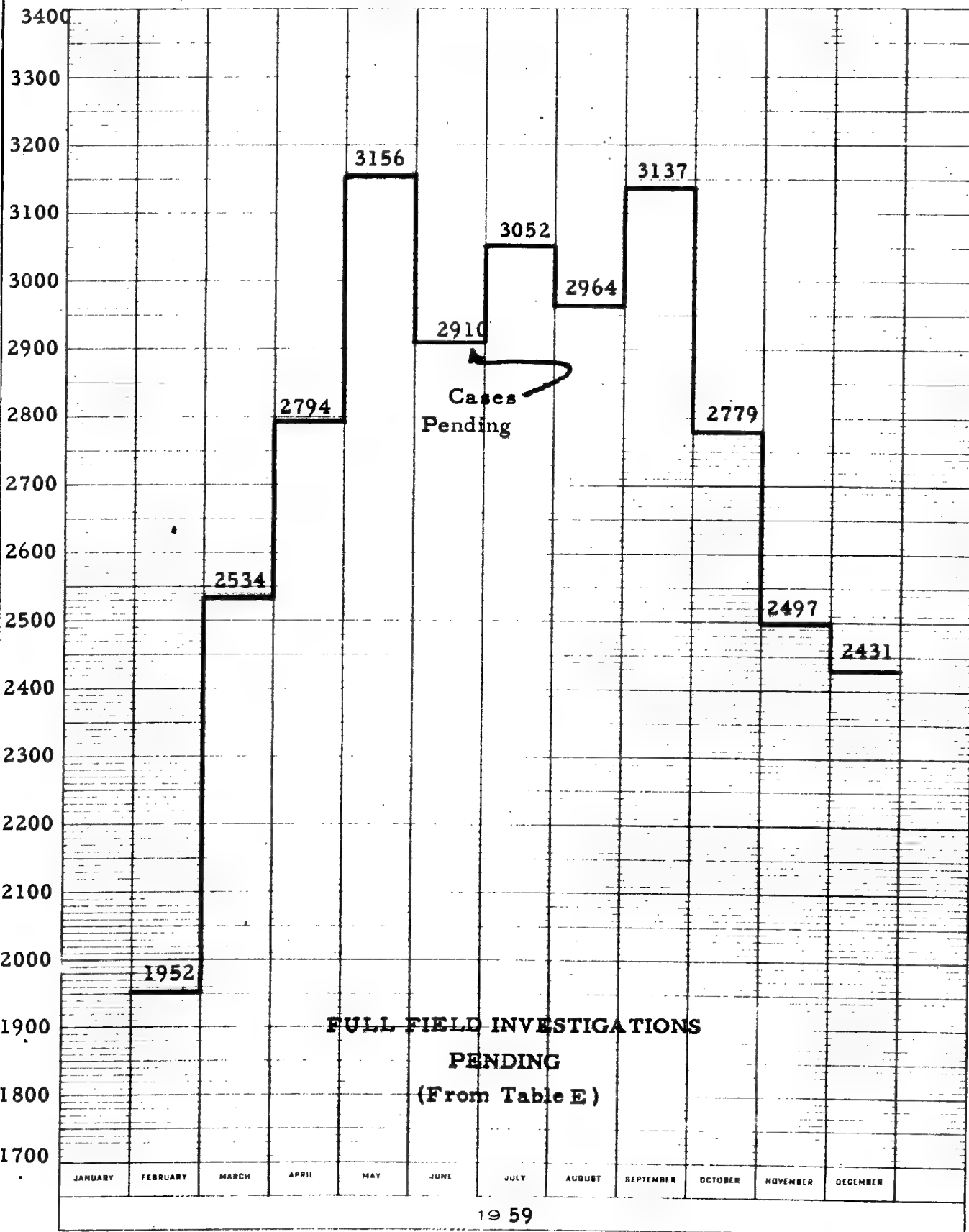


Chart #8

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OFFICE OF SECURITY

CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of December 19 59

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		2947
2. Security files reviewed in response to other agency requests		185
(Requests pending over 10 days <u>157</u> )		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		290
4. Employees' transfer and reassignment actions reviewed		420
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	57
6. Private travel	0	17
7. Manuscripts, speeches, books, etc.	0	15
(Total pages reviewed <u>1,196</u> )		
8. Liaison contacts	6	566
9. Miscellaneous outside activities	1	368

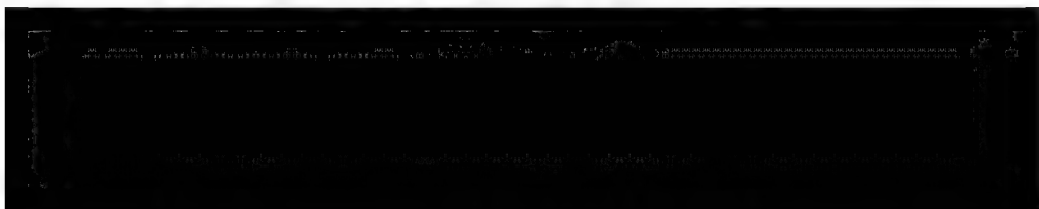
TRAINING ACTIVITIES

1. Security personnel receiving training during month 28

2. Agency Security Indoctrination group lectures given 2

(Attendance 90)

3. Total Number of Man-Hours Devoted to Training  
in December 1959 821



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OFFICE OF SECURITY  
PHYSICAL SECURITY DIVISION ACTIVITIES  
DECEMBER 1959

I

Headquarters security violations reported, investigated and charged	<u>34</u>
Overseas security violations reported and charged	<u>18</u>
Total Violations	<u>52</u>
Alleged violations investigated and cleared	<u>14</u>
Foreign physical security surveys completed	<u>0</u>
Domestic physical security surveys completed	<u>2</u>
Physical security guidance and support actions rendered at Headquarters for:	
Foreign Stations	<u>39</u>
Domestic Installations	<u>19</u>
Special foreign TDY physical security assignments (Man-days)	<u>3</u>
Special security investigations (Man-days)	<u>8</u>
USIB (Man-hours)	<u>30</u>

II

25X1A13d

Briefings and instruction in technical security

Overt personnel (Man-hours)	<u>16</u>
Covert personnel (Man-hours)	<u>0</u>

TABLE ) H Page 1

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PHYSICAL SECURITY DIVISION ACTIVITIES - DECEMBER 1959

III

NSO night security inspections (offices)	<u>1389</u>
Other security matters handled after-hours by NSOs	<u>1593</u>
Safe Combinations Changed	<u>157</u>
Safes repaired	<u>353</u>
CIA identification processes performed	<u>30</u>
Regular, Limited, Special and Maintenance Employee (GSA) Badges Issued	<u>589</u>
Visitor passes issued (Total)	<u>8540</u>

General

Processed by receptionists	4492
Processed by guards	<u>1459</u>
Total	5951
Applicants	476
Forgotten badges	515
Deliveries	1598
Armed escort of classified material (Domestic trips) (Man-hours expended <u>14</u> )	<u>2</u>

IV

Safety inspections and investigations	<u>28</u>
Safety briefings, meetings and conferences	<u>13</u>

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PHYSICAL SECURITY DIVISION ACTIVITIES - DECEMBER 1959

New Building Site

Contract guards on duty	<u>18</u>
Permanent type photographic badges issued	<u>219</u>
One-day (non-photographic) badges issued during period	<u>1472</u>

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EXPLANATION OF CHART # 11

AGENCY SECURITY VIOLATIONS

This Chart reflects statistics in Table H.

The graphs are self-explanatory.

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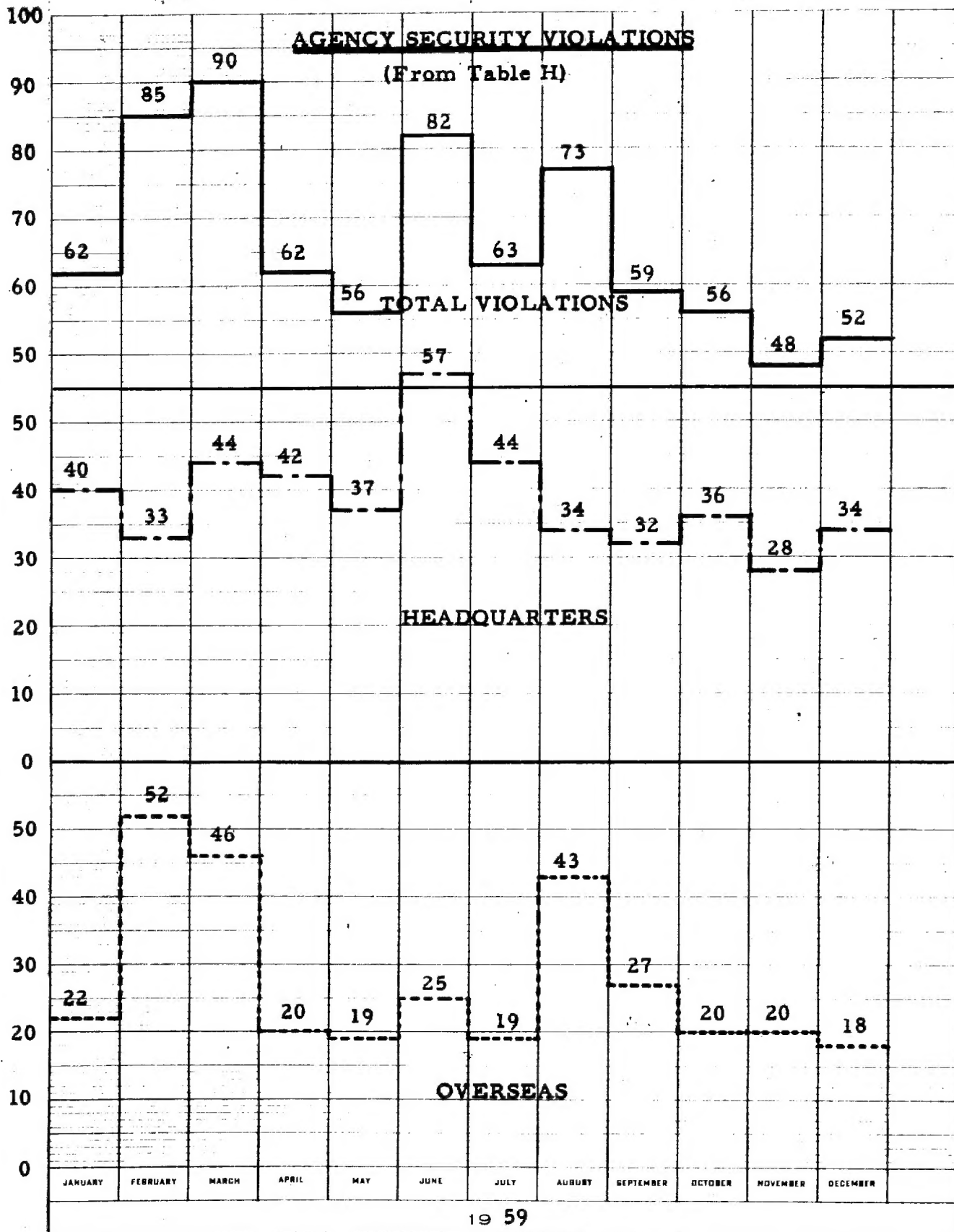


Chart #11